

# **Your Staff: What They do for You**

This segment will familiarize you with your staff, what they do, and how you can best support their efforts.

# Your Staff: What They do for You

## Overview

- Basic composite squadron staff
- How your staff helps you
- How you can support your staff

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**What you need to know:**

You don't need to know every staff position in detail; you just need to know where to look for help.

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## Basic staff: composite squadron

- Deputy commander for seniors
- Deputy commander for cadets
- Operations officer
- Safety officer
- Administrative officer
- Public affairs officer
- Chaplain/CDI

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## Basic staff

- Communications officer
- Aerospace education officer
  - for seniors
  - for cadets
- Professional development officer
- Logistics officer
- Leadership officer
- Activities officer

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## Basic staff (continued)

- Special Staff Officers
  - Personnel
  - Recruiting
  - Legal
  - Finance
  - Medical
  - Testing
  - Historian

# Your Staff: What They do for You

## How your staff helps you

- Your eyes, ears, and hands
- Expert advisors
- Committee members
- Project officers
- Sounding boards

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## How you can support your staff

- Treat them as professionals
- Give them opportunities to grow professionally
- Apply training programs evenly
- Practice participatory management
- Encourage cross talk
- Remember jobs and family

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**For detailed descriptions consult:**

CAP Regulation 20-1, *Organization of CAP*

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## **Questions & Answers**