

OPEN COCKPIT: APR-JUN 2011

Breaking News on 15 April!!!! Additional Funding for Training and CAP Cadet Orientation Flights: Congress has finally funded CAP to a level in Fiscal Year 2011 that will allow us to conduct a lot more AF mission and proficiency training as well as cadet orientation flights. The additional money will be provided to CAP in the next few weeks. Units should take this into account and start planning for the rest of the FY. Units should also be prepared to request additional training and cadet orientation flight funds from your wing and region commanders if you do not have enough funds to meet your planned requirements.

CAP's Facebook Page: Join today! Our Facebook page is a great way to keep up with all the latest news, events and announcements about CAP. As a fan, you have the option of receiving all posted news, events and announcements directly to your computer or phone via text message. Not only will you be the first to read the latest information, but as a CAP Facebook "fan" you are also allowed to comment on or "like" any article, video or photo posted to our wall. It's easy to become a fan; simply go to www.facebook.com/pages/Civil-Air-Patrol/107647995924164 and click the "like" button at the top of the page. POC: Janet White – jwhite@capnhq.gov.

2011 Annual Conference and Summer National Board Meeting: CAP's Annual Conference and National Board will be held in Louisville, Kentucky, Aug 17-20. The conference will be at the beautiful Marriott Louisville Downtown. Conference registration opens Monday, April 18 at www.capmembers.com/events. **Register online by June 5th and you will receive a special Early Conference Registration rate of only \$99 and your name will be entered into a drawing to win a free laptop computer at the conference.** The Annual Conference is a great opportunity to get training from the experts at one of over 50 pre-conference courses and learning labs. This year we are having a special reception for all first time Annual Conference attendees. Also, at this year's Annual Conference we will be kicking off the celebration of CAP's 70th year of service. So if you can attend only one conference this year, the 2011 Annual Conference in Louisville is it! POC: Janet White – jwhite@capnhq.gov.

GOVERNMENT RELATIONS

Government Relations Consultant: Col John Swain – dcoffice.cap@verizon.net
Legislative Team Leader: Lt Col Jeffrey Wiswell – jeff.wiswell@wiswellgroup.com

Congressional Gold Medal: Two bi-partisan bills to award a single Congressional Gold Medal in recognition of CAP's volunteer service during World War II have been introduced in the 112th Congress. In the Senate, Sen. Tom Harkin (D-IA) introduced S. 418, and in the House, Rep. Bob Filner (D-CA) introduced H.R. 719. As of 13 April 2011, S. 418 has 16 cosponsors, and H.R. 719 has 41. Two wings, Minnesota and Oregon, have both senators as cosponsors; 30 wings have at least one member of Congress as a cosponsor. Minnesota leads the nation with six cosponsors. However, in order for CAP to meet its required cosponsor goals, an average of seven cosponsors are needed from every wing in the nation.

Here are two important ways to help with the Congressional Gold Medal efforts:

It is vital that wings, CAP members and others who support this legislation ask their senators and representative to be cosponsors. Before either bill will be considered in committee, each must have a certain number of cosponsors (67 for S. 418 and 290 for H.R. 719). Gaining cosponsors can be a lengthy process and, with some legislators, may require requests from many individuals. Wing Government Relations Advisors are also asked to follow up on contacts made during the 2011 Legislative Day. If CAP members make a concerted effort over the next three months, the hope is that the Congressional Gold Medal will be awarded in time for CAP's 70th anniversary this December. POC: John Swain – dcoffice.cap@verizon.net.

Equally important is for CAP wings and members to help identify those who served during World War II, as our records are incomplete. CAP's Congressional Gold Medal webpage (see below) contains a link to register the names of those senior members, alive or deceased, who served so that they or their families can be honored when this legislation passes. To be eligible, CAP members must have served the organization at least part of the time between 1 December 1941 and 15 August 1945 when they were at least 18 years old. POC: Holley Dunigan – hdunigan@capnhq.com or 877-227-9142, ext. 236.

For up-to-date bill status, bill copies, cosponsor lists and other supporting materials, go to capmembers.com, where a link to CAP's CGM website is located. POC: John Swain – dcoffice.cap@verizon.net.

Defense Appropriations Bills: Halfway through CAP's budget year, the funding situation has been finally resolved! Congress has restored \$4.2 million to CAP's FY11 O&M budget. Committee markup for next year's funding, which is part of the FY12 defense appropriations bills, is expected sometime in the next three months. POC: John Swain – dcoffice.cap@verizon.net.

Congressional Squadron Membership: Since January 2011 congressional squadron membership (comprised of those members of Congress currently serving in the 112th Congress) has increased from 133 to 155 members. Several congressional staff members have also joined. Wings with new members of Congress in the squadron include Alabama, Arizona, Colorado, Idaho, Minnesota, Mississippi, National Capital, Nevada, New Jersey, New York, Pennsylvania, South Carolina and Washington. CAP members are asked to use CAP Form 12L for all U.S. Congress legislative memberships. POC: John Swain – dcoffice.cap@verizon.net.

OPERATIONS DIRECTORATE

Director: Johnny Dean – jdean@capnhq.gov

Senior Advisor/Operations: Col Michael J. Murrell – mmurrell@cap.gov

Senior Advisor/Support: Col Joseph "Skip" Guimond – jguimondjr@verizon.net

Operations POCs: John Desmarais, Deputy Director – jdesmarais@capnhq.gov
and Lt Col Pete Norris, National ES Advisor – icssboss@gmail.com

New CAPR 60-1: A new CAPR 60-1 was published on 24 March 2011. All commanders, incident and operations staff and aircrew members should review it if they have not done so already. Several members have asked for clarification on the definition of a flight/sortie. It is included in this regulation; additional information and examples have been posted online at www.capmembers.com/media/cms/This_is_for_clarification_of_the_in_C50A105DFBB28.pdf. To accommodate the release of this new regulation, Operations-Qualifications has been updated. For more information, please visit <https://www.capnhq.gov/news/news24Mar11.htm>. POCs: Mike Moyer – mmoyer@capnhq.gov and Lt Col Leslie Vazquez – dov@leslievazquez.com.

Earthquake Awareness and Preparedness: Following recent events in Japan, which alerted us again to the dangers of earthquakes, all members should check out the "Seven Steps to Earthquake Safety" at www.earthquakecountry.info/roots/seven_steps.html. Units should consider joining the millions of central U.S. residents who will be participating in the largest earthquake drill ever on 26 April at 1015. Register for free at www.ShakeOut.org/centralus and visit shakeout.org/centralus/dropcoverholdon to practice the Drop, Cover, Hold On drill.

HF-ALE Equipment: In response to questions arising about the best way to use HF-ALE resources, the National Communications Team has developed some scenarios, posted online at www.capmembers.com/emergency_services/operations_support/communications_ale_operational_scenarios.cfm. POCs: Malcolm Kyser – mkyser@capnhq.gov and Lt Col Mike Marek – michael@themareks.com.

Hurricane Season: In preparation for the fast-approaching hurricane season, all wings should update their alert resource reports in WMIRS by 31 May. Units are also encouraged to update their alert rosters and test their emergency recall procedures between now and then. POC: CAP National Operations Center – opscenter@capnhq.gov.

NESA: Slots are still available for the 2011 National Emergency Services Academy (NESA), which will be conducted in one-week sessions from 23 July through 6 August at Camp Atterbury, Indiana. Personnel interested in attending should check out the NESA website, www.nesa.cap.gov, and register as soon as possible. Slots are managed on a first-come, first-served basis. Normal registration ends 3 May, with late registration by 12 June. POC: NESA Administrative Staff – NESA-ADMIN@nesa.cap.gov.

Stan/Eval: The Technically Advanced Aircraft (TAA) online course — for transition to the refurbished Cessna 172s with an avionics suite that includes Aspen EFD 1000, GNS 430W and GMX 200 — is undergoing beta testing. This modular-based course, which provides both a student curriculum and instructor's guide, is designed for either independent online study or face-to-face instruction. Wing commander approval is required for independent study. This avionics suite is being placed in the refurbished C172s, and they also retain the traditional round gage instruments. Refurbished C182 and U206 aircraft will get the Garmin G500 suite. Development is also under way for an online TAA G500 transition course, which will require prior completion of the G1000 FITS course. POC: Lt Col Leslie Vazquez – dov@leslievazquez.com.

Communications: All Region DCs have received their HF-ALE frequency suite assignments and are working to implement them within their communications plans. Tactical use of these systems will be tested with a national HF-ALE communications exercise in May. The new updated I-Cut communications course is in the final stages of development. This course, available sometime this summer, will replace the current B- and A-Cut courses. POC: Lt Col Michael Marek – michael@themareks.com.

New CAPP 20: Civil Air Patrol National Staff Structure, Selection Process and Job Description has replaced the Operations Advisor with the Emergency Services Advisor and the Missions Operations Advisor with the Operational Missions Team Leader. The new ES Advisor is Lt Col James "Pete" Norris – icssboss@gmail.com, and the new Operational Missions Team Leader is Lt Col Luis Garcia – luis.garcia1@us.army.mil.

ATG – Advanced Digital Reconnaissance Systems: Now in its second phase, the ADRS working group is developing a standard system for gathering and delivering image and data to CAP's wide base of customers within the framework of both customer and AFNorth requirements. The newest imagery system obtained is the Geospatial Information Interoperability Exploitation Portable system, which can deliver real-time images and video through both FCC-approved air cards and the Iridium satellite system. A number of National Guard units have also purchased GIIEP. POC: Col Gene Hartman – nodak1@verizon.net.

GIIEP Training: AFNorth has provided CAP with five GIIEP Go Kits. Training for CAP operators has begun and will continue as additional sets become available. NHQ is contacting wings to schedule training. More information, including a short video overview, is available online at www.capmembers.com/emergency_services/operations_support/giiep.cfm. POCs: John Desmarais – jdesmarais@capnhq.gov and Maj Anthony Beresford – Anthony.Beresford@intergraph.com.

Glider Program: As the glider season begins, working groups are developing guidelines and procedures for the newly developed Region Glider Centers of Excellence (RCOE), along with a glider program policy and procedures manual. The groups are also reviewing the orientation ride syllabus. Each RCOE is tasked with flying a minimum of 200 flights per glider per fiscal year. In addition to existing NCSA academies, a number of wings have arranged to host glider encampments. POC: Col Carl Brown – cjbrown@acsalaska.net.

EDUCATIONAL PROGRAMS DIRECTORATE

Director: Jim Mallett – jmallett@capnhq.gov

Senior Advisor/Support: Col Joseph “Skip” Guimond – jguimondjr@verizon.net

Aerospace Education POCs: Dr. Jeff Montgomery, AE Deputy Director – jmontgomery@capnhq.gov
and Lt Col Mike McArdle, National AE Advisor – michael.mcardle@att.net

Aerospace Education Leadership Teams: Four AE Leadership Teams are being created to assist the National AE Advisor and the NHQ/AE staff in providing products and services to help promote AE and accomplish CAP’s AE mission. Wing and region AE Officers are eligible to apply, and numerous applications have been received. Before final selections are made, wing and region commanders will be notified, and permission will be requested for selected members to serve on the teams. POC: Lt Col Mike McArdle – michael.mcardle@att.net.

Aerospace Connections in Education (ACE) Program: The K-6 ACE program continues to grow — from 6,500 students last year to more than 11,000 students this year. This number represents more than 400 elementary educators in 85 schools across 27 states who have implemented this aerospace-themed, grade-specific program, which focuses on academics, character education and physical fitness and the STEM subjects of science, technology, engineering and math. Course content is aligned with national academic standards. The ACE program is endorsed by the Air Force Association and the ROTC Arnold Air Society and Silver Wings Elementary STEM Orientation joint national program. For more information, contact ace@capnhq.gov, or visit the ACE website at www.capmembers.com/aerospace_education/aem_specific/ace_aerospace_connections_in_education_an_elementary_k6_program.cfm. POCs: Angie St. John – astjohn@capnhq.gov and Susan Mallett, AFA, ESO – smallett@capnhq.gov.

Aerospace Education Excellence (AEX) Award Program: The hands-on AEX program annually promotes AE to more than 40,000 CAP adults, cadets, students and teachers in schools across the nation. CAP units, as well as teachers who are CAP members, are encouraged to participate by registering through eServices at <https://www.capnhq.gov>; select “AEX.” The application and the award completion report form, plus general information on the 2010-11 program, are posted at the AEX links located at www.capmembers.com/ae. POC: Debbie Dahl – ddahl@capnhq.gov.

Aerospace Education Newsletter: The AE Newsletter, published quarterly, contains AE news, current and upcoming events, member articles and lesson plans/activities. Articles about outstanding CAP members and programs, as well as “Region to Region” AE-related events, are welcome. For more information or to download current and former editions, see www.capmembers.com/aerospace_education/stay_informed/index.cfm. POC: Judy Stone – jstone@capnhq.gov.

Aerospace Education E-Newsbrief: The AE “E-Newsbrief” provides monthly updates about current and future AE events, contests, awards and grants, plus useful websites to assist unit Aerospace Education Officers, CAP Aerospace Education Members and senior members working on AE programs in their units, schools and communities. A one-stop AE resource, the AE E-Newsbrief is easily shared with other youth development organizations. Submissions are always welcome, and the latest editions are available at www.capmembers.com/aerospace_education/stay_informed/ae_newsbriefs.cfm. POC: Judy Stone – jstone@capnhq.gov.

Air Force Association/CAP Aerospace Grants: The AFA provided \$5,000 in the January-March grant cycle for CAP teacher members to conduct projects that promote STEM subjects and careers in aerospace. Teacher grant winners are listed at www.capmembers.com/aerospace_education/general/announcements.cfm. Grants of \$250 are awarded in four cycles to CAP members during the year — two cycles for teachers and two for units. For more information, go to the AFA partnership link at www.capmembers.com/ae. POC: Susan Mallett – smallett@capnhq.gov.

Satellite Tool Kit (STK): Analytical Graphics Inc. (AGI), the makers of STK, the leading commercial satellite software in the country, recently introduced a new procedure so CAP members can now download STK from AGI's website and use STK anywhere, at any time and on multiple computers. To use STK, CAP members must contact Dr. Jeff Montgomery at NHQ, jmontgomery@capnhq.gov, to obtain a password. For more information, visit www.capmembers.com/ae.

Aerospace Education Officer Schools: AEO Schools provide AE Officers with information, products and services to help conduct and manage AE programs while accomplishing the AE mission in CAP. At the conclusion of each of the 2011 AEO schools, each AEO will depart with a completed AE "plan of action." For updates on each school listed below, watch the AEO Resources link at www.capmembers.com/ae. POC: Dr. Jeff Montgomery – jmontgomery@capnhq.gov

2011 AEO Schools

- Middle East Region 18-20 May
- National (Pensacola, FL) 21-25 June
- Rocky Mt Region 29-31 July
- Pacific Region 30 July – 2 August
- Great Lakes Region 10-13 August

e-Learning POC: Don Hines, Chief of e-Learning – dhines@capnhq.gov.

CAP Officer Basic Course (COBC) on Blackboard Learning Management System: Those who complete the COBC can advance through Level II of the Senior Member Professional Development Program. Due to high demand, wait time from enrollment to start the COBC is now approximately one month. Sections of the course begin on the 1st and 15th of each month, and enrollees will be placed in the first available class. Those in Level II training who want to enroll in the course should submit their enrollment by going to www.capmembers.com/cap_university/cap_elearning/cap_online_learning.cfm; click on the "Officer Basic Course" link. If you have any problems submitting the form, please contact the POC listed below. You will receive a confirmation and tentative start date within two days of submitting the enrollment form. POC: Ron Olienyk – rolienyk@capnhq.gov.

Basic Instructor Course: CAP's online Basic Instructor Course, which provides fundamental teaching principles and how to apply them to various instructional challenges, will be released early this summer. The course will examine teaching methods, techniques and ways to evaluate learning. POC: Ron Olienyk – rolienyk@capnhq.gov.

CAP Knowledgebase: During the first quarter of 2011, CAP's Knowledgebase recorded more than 100,000 separate sessions with more than 135,000 viewing the answers. The Knowledgebase is designed to provide answers to questions based on regulatory guidance and other official resources. If a question is received by the Knowledgebase on a situation not covered in regulations or on a question that requires interpretation or clarification, the question is forwarded to CAP's Office of Primary Responsibility (OPR) or Subject Matter Expert (SME) for comment. Clarification and comments from the OPR/SME are returned to the person making the inquiry, and often the exchange becomes the basis for a new Knowledgebase question/answer. CAP's Knowledgebase posts answers that may be interpretations of regulations, but they should be aligned with regulations as they come from the same sources. Members who feel a Knowledgebase answer conflicts with a

regulation are encouraged to contact the Knowledgebase manager or OPR/SME at NHQ for resolution. POC: Don Hines – dhines@capnhq.gov.

Professional Development POCs: Bobbie Tourville, Chief – btourville@capnhq.gov, and Col Bryan Cooper, National Professional Development Advisor – Thorgodofthunder@verizon.net.

2011 Wing Commanders Course: The 2011 March Wing Commanders Course graduated 16 new wing commanders, who are now prepared to lead their respective states' emergency services, aerospace education and cadet programs missions. An intense week-long course included sessions on ethics, legal matters, fundraising, negotiating, volunteer management, finances and other topics. POC: Bobbie Tourville – btourville@capnhq.gov.

Chaplain Corp POCs: Tracy Harris, Chaplain Corps Administrator – tharris@capnhq.gov, and Col Whit Woodard, CAP National Chaplain – wwoodard@cap.gov.

Chaplain Corps Administrator: The Chaplain Corps Administrator, Tracy Harris, has moved to Building 714. Her new phone extension is 418, and her new fax number is 334-953-4262. POC: Tracy Harris – tharris@capnhq.gov.

Chaplain Corps: The Chaplain Corps has revised its specialty track pamphlet, CAPP 221, as well as its development courses, 221A, 221B and 221C. To locate each, click on Publications at www.capmembers.com/pubs. Additionally, the course tests for 221 A, B and C can be accessed on the CAP university online courses page at www.capmembers.com/cap_university/. POC: Tracy Harris – tharris@capnhq.gov.

Cadet Programs POCs: Curt LaFond, Deputy Director – clafond@capnhq.gov, and Col Craig Treadwell, National Cadet Programs Advisor – Col.T@maine.rr.com.

Cyber Patriot: Congratulations to the Central Florida cadet team for winning the CyberPatriot III National Championship and the Commander-in-Chief's Trophy in National Harbor, MD, on 1 April! The CAP team beat all four of the military services JROTC cadet teams. To understand the AFA-sponsored computer network defense competition, and the enormity of the CAP team's accomplishment, go to the AFA CyberPatriot website at www.uscyberpatriot.org. CyberPatriot IV is already registering for the 2011-2012 academic year competition. For program details, go to www.capmembers.com/cyber. POC: Steven Trupp – strupp@capnhq.gov.

College and Flight Scholarship Winners: Congratulations to the 42 distinguished cadets who earned college and flight scholarships for the 2011-12 academic year. The list of recipients is posted on the Cadet Blog at www.capmembers.com/cadets. POC: Steven Trupp – strupp@capnhq.gov.

National Cadet Special Activities: More than 1,000 cadets and 350 adults have been slotted for 26 National Cadet Special Activities for this summer. Welcome letters have been sent to "primary" selectees, but "alternates" rosters are worked right up until the activities begin, so alternates please stand by. The deadline for "primary" status has passed, but cadets may continue to apply for "alternate" status through eServices. POCs: Joe Curry – jcurry@capnhq.gov and Maj Joe Winter, NCSA Advisor – winterjoe@msn.com.

High Adventure Activities: Commanders are reminded that high adventure activities, such as rappelling, firearms training, indoor skydiving and the like are on temporary hold until 1 June. However, the new CAPP 52-22, "High Adventure Activities" is undergoing final coordination and should be published prior to the 1 June. The interim change letter to CAPR 52-16 is available at www.capmembers.com/pubs. POC: Joe Curry – jcurry@capnhq.gov.

CAPP 52-21, Cadets at School: “Cadets at School” is a detailed publication explaining how school principals can bring the Cadet Program to their campuses, either as an in-school program or, most likely, as an after-school program. Moreover, wings that have always wanted to launch school-based squadrons to expand the outreach to a diversified group of youth will find “Cadets at School” to be an excellent resource for start-up information. “Cadets at School” will be available no later than 30 April at www.capmembers.com/school. POC: Neil Probst – nprobst@capnhq.gov.

CAPP 216, Cadet Programs Officers’ Handbook: Cadet Programs’ NHQ and the volunteer team have updated this handbook, which explains how adults can get started helping cadets. No substantive changes were made to the Specialty Track criteria. The handbook’s 2011 edition addresses online tests, *Learn to Lead*, the new 2011 edition of CAPR 52-16 and other administrative matters. POC: Curt LaFond – clafond@capnhq.gov.

Cadet Resource and Planning Guide: A popular resource is now available in a new format. Local leaders will find 48 weekly meetings are essentially programmed for them at the Cadet Lesson Sequencing webpage, www.capmembers.com/sequence, including easy links to training resources. POC: Joe Curry – jcurry@capnhq.gov.

Upcoming Publications: A new set of curriculum products will be published this spring, including an RCLS curriculum framework, the “Guide to Cadet Recruiting,” “National Character Day Activity Guide” and the “Red Ribbon Leadership Academy Curriculum Guide.” Stay tuned to the Cadet Blog at www.capmembers.com/cadets for details. POC: Curt LaFond – clafond@capnhq.gov.

Drug Demand Reduction: Spring is here, and the DDR program stands ready to support unit and community outreach activities by enriching youth development programs through drug-free lifestyle initiatives. POCs: Lt Col Jett Mayhew, DDR National Team Leader – JettM14@aol.com, and Mike Simpkins, DDR Director – msimpkins@capnhq.gov.

FINANCIAL MANAGEMENT

Director: Susan Easter – seaster@capnhq.gov

National Finance Officer: Col Warren Vest – nfo-vest@comcast.net

IRS Form 990: Corporate officers will soon be receiving the annual questionnaire for corporate officers in order to complete CAP’s annual Form 990, an information return required by the IRS; it asks numerous questions regarding governance.

Direct Pay to Members for Missions: Members may soon be reimbursed directly by NHQ for mission-related expenses entered into WMIRS. This new process should speed up reimbursements because the funds will not be sent first to the wing. Members who want to be directly reimbursed will be required to sign up for direct deposit by means of electronic funds transfer. Due to the anticipated high volume of member reimbursements, direct deposit is the most cost-efficient method in place. This new process is now being tested by the California, North Carolina and Wisconsin wings.

- All requests and supporting documentation will be entered and approved through WMIRS and paid through the Navision accounting system by NHQ/FM.
- If direct deposit information is not provided to NHQ/FM in a timely manner, the payment will be forwarded to the wing/region for payment according to the current process.
- Instructions for direct pay will be posted on the WMIRS website when the new process is available to all wings.

FY10 Audit: The FY10 external audit has been substantially completed. Financial data from each of the wings was sampled by the auditors. In many instances, data was selected through files maintained online through Sertifi, e-Accounting, or NovelASPECT. Each of the wings responded in a timely manner to answer questions. The auditors will select several wings for site visits, and those will be announced shortly.

2010 Financial Report: This document meets CAP's annual Report to Congress requirement. It will be finalized after the FY10 external audit is complete and will be available in printed form and online on 23 June. Wings are encouraged to hand deliver a copy of this report to the state offices of all their federal and state elected officials. POCs: Susan Easter – seaster@capnhq.gov and Julie DeBardelaben – jdebardelaben@capnhq.gov.

Commander's Financial Guide: A new version of the "Commander's Financial Guide" was published in March for the Wing/Region Commander's Course. This updated version has been posted on the FM webpage http://www.capmembers.com/cap_national_hq/financial_management/. It contains several checklists that are beneficial for all wings to review monthly to ensure all regulatory requirements have been met.

QuickBooks Hosting: Over the next quarter, Civil Air Patrol is migrating to a new site for QuickBooks hosting. During this transition period we anticipate there will be some minor issues, but internet access will provide faster processing. The new vendor has also created several desktop shortcuts to important CAP sites, such as eServices.

LOGISTICS DIRECTORATE

Director: Gary Schneider – gschneider@capnhq.gov

Team Leader: Maj Christopher Klein – cklein@cap.gov

Aircraft Re-Registration: The FAA is requiring all aircraft to be re-registered during the period October 1, 2010 to December 31, 2013. Subsequently, renewal of registration will occur every third year. Prior to this, aircraft registrations never expired. All aircraft registered before October 1, 2010, must be re-registered in the FAA Aircraft Registry, in accordance with a specified registration schedule. All aircraft registrations issued on or after October 1, 2010, will be good for three years with the expiration date clearly shown on the certificate. A two-month re-registration window is assigned based on the month the aircraft certificate was originally issued. The CAP Logistics Directorate is responsible for all CAP aircraft re-registration. The FAA sends out a notice to NHQ prior to the assigned registration date. Application cannot be made earlier than the specified registration window, and they cannot be made online without the registration code. The preferred method of registration is via the online application. The re-registration notice contains a code unique to an aircraft that enables online registration. We have re-registered over 90 aircraft so far and generally had no problems getting a timely response from the FAA by using the online registration process. If NHQ experiences any problems getting a registration back from the FAA prior to the expiration deadline, NHQ/LG will notify the region and wing commander that the aircraft should be grounded until the documentation is received. POC: Paul Skinner – pskinner@capnhq.gov

Contracting: CAP currently has 85 active contracts, 53 in support of consolidated maintenance. In addition, there are six Requests for Proposal in varying stages, including three for consolidated maintenance (two in Washington State and one for Southern California). One open RFP is for the FY11 field laptop buy. While we have received and evaluated the offers and are ready to award a contract, the budget issues in Congress have prevented finalizing the award. There are five consolidated maintenance contracts expiring 30 Sep 2011, each with a four-year option to extend. Maintenance Officers in the Illinois, Kentucky, Michigan and Wisconsin wings have approved their contracts for renewal; the contract for the Ohio Wing is still under discussion. POC: Bud Hemphill – bhemphill@capnhq.gov.

- Cathy Pangallo, the primary buyer for Contracting and OPR for the Cadet Uniform Program, recently changed her work hours to 0630 – 1700 CDT Monday through Thursday. Bud Hemphill still maintains an eight-hour day, 0700 – 1600 CDT Monday through Friday and should be the point of contact for contracting issues on Fridays. K.C. Jones, is the POC for uniforms.

Vehicle Fleet: Following the FY10 vehicle buy, the average age of CAP driven vehicles is now 9.39 years, a reduction from last year's average of 10.61 years. The number of driven vehicles 11 years old and older now stands at 495 (49%), while vehicles 10 years and newer now number 507 (51%). For the first time in many years, CAP has more driven vehicles in the newer category, thanks to the hard work of region and wing level CAP volunteers who sent in CAPF 175 "Vehicle Justification" to request replacement or disposal of older vehicles. Meanwhile, end-of-year funding from the Air Force allowed us to select vehicles for replacement from the 100-oldest CAP vehicle list. All of this makes the CAP vehicle fleet safer and in better working condition than it has ever been before. Once pending disposals are removed from inventory, there will be an even greater reduction in the number of old vehicles. Please contact Logistics if you have questions on the disposal process and the initiation of the retirement of a vehicle in ORMS. It is refreshing to see timely and accurate vehicle utilization reporting, which will only make the report a more valuable tool as we prepare to execute the FY11 vehicle buy.
POC: Duane Schultz – dschultz@capnhq.gov.

Aircraft Fleet Modernization: Continuing reductions in aircraft acquisition funds make the refurbishment program even more vital. While we have concentrated primarily on Cessna 172 type aircraft, we have expanded the program to include three Cessna 206s. This brings the total number of aircraft in our refurb program to 13. Feedback on the performance and overall quality of completed aircraft has been very positive. We are looking for high-quality 172s with less than 4,500 hours and no history of damage to enter into the program later this year. FY11 aircraft acquisition funds are markedly reduced. This year we hope to purchase two turbo 206s and perhaps one or two 182T model aircraft.
POC: Dan Daniel – ddaniel@capnhq.gov.

Web-Based Property and Accountability Management System: ORMS celebrated its one-year anniversary in January and began its second annual inventory with the January-March period for 2011. The inventory went well, with only a few units struggling to finish before the closeout. Most issues were the result of late changeover in logistics personnel, who had to learn the system very quickly. New detailed guidance on how to perform an inventory paid big dividends and answered a number of questions about the process. The ORMS emphasis on property control and management, survey audit and compliance inspection results have, for the most part, shown improvement. The staff at wings, National Headquarters and CAP-USAF continue to work reports of survey-pending actions and retirements. New information concerning real property management was added in ORMS, and an interim change to CAPR 174-1 was published to provide guidance on tracking and documenting real property transactions. POC: K.C. Jones – kjones@capnhq.

INFORMATION TECHNOLOGY

Deputy Director: Joe Hall – jhall@capnhq.gov

National IT Advisor: Lt Col Bill Hughes – BillHughes@rochester.rr.com

Member email Addresses on eServices: It is very important to keep your email and mailing address updated in eServices. To check or update yours, go to the "Review/Edit My Info" link at the top of the eServices homepage.

CAP Helpdesk: To submit a problem regarding eServices applications or ask an IT question, please visit the CAP Helpdesk at <https://capnhq.crmdesk.com/home.aspx> or call 877-227-9142, ext. 290.

CAPWATCH Download Table Modifications:

- New tables have been added to the CAPWATCH Download. Look for "mbrInstr" and "mbrTOL" in the CAPWATCH table structure document. Please note the data captured via the Pilot Currency application is not to be used as a flight logbook. Nighttime and tail-dragger sorties must come to a complete stop before they can be counted as a landing. Data entered using the Pilot Currency application will not be used to determine a member's currency to carry passengers, instrument currency or as a factor in pilot status.

- Emergency contact and phone number information is now available in the CAPWATCH text download located under the "MbrChars" table. The CAPWATCH table structure document reflects this change.
- The AirportID column in the aircraft table, previously defined at size 10 but with an actual size of 500, has been corrected in the CAPWATCH table structure document.

Aircraft Scheduling Module and Flight Schedule Pro: The Aircraft Scheduling Module is now available within the Web Mission Information Reporting System (WMIRS), along with instructions on how to use it. **Access to Flight Schedule Pro in eServices will be removed on 1 June 2011.** In the interim, units using Flight Schedule Pro should transition their schedules to WMIRS. If you have any questions about the WMIRS Aircraft Scheduling Module, please contact the CAP National Operations Center at opscenter@capnhq.gov.

ACUT and BCUT Now Tracked in Operations-Qualifications: For more information regarding the implementation in Operations-Qualifications, please visit http://www.capmembers.com/media/cms/ACUT_BCUT_Implemetation_DECC1B199DEEB.pdf

New Look and Feel to Organizational Contacts Application: The Organizational Contacts Application has been upgraded to reflect a new look and feel, but the functionality of the application remains the same. A few extra capabilities have been added to expedite processing time. For commanders and others with permissions to the application, Organizational Contacts is found on the Restricted (right) side of eServices. Please refer to the Overview section if you need additional help, or contact the CAP Help Desk if you have additional questions.

PUBLIC AFFAIRS & MEMBERSHIP

Director: John Salvador – jsalvador@capnhq.gov

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70th Anniversary: It's not too early to be thinking about ways to celebrate and promote CAP's 70th anniversary, which occurs on 1 December 2011. Public Affairs has developed a national PR plan for the event, which includes some innovative ideas provided by the 16 new commanders who recently completed the Wing Commanders' Course at National Headquarters. In the near future, the plan will be posted on the PA page on CAP's website, where you can also find CAP's Anniversary Guide (capmembers.com/cap_national_hq/public_affairs/cap_pao_toolkit/index.cfm).

POCs: Julie DeBardelaben – jdebardelaben@capnhq.gov and Maj Steven Solomon - steven.solomon1@verizon.net.

High-Tech Volunteer Magazine: Check out the new online version of "Volunteer" magazine. Powered by Imirus software, viewers can choose to directly access a particular article and can "turn" the pages of the magazine by clicking on the page's lower right corner. Links are live and selected stories have imbedded video. http://www.capvolunteernow.com/cap_volunteer/ POC: Steve Cox – scox@capnhq.gov

Membership Card Update: The CAP membership card photos and data are pulled every Monday morning. After that, about 300-500 ID photos are reviewed and corrected by NHQ staff, as necessary, for lighting, centering, etc., and then bundled and "ftp'd" to the vendor for processing on Tuesday morning. It takes the vendor [typically] three days or less to process the data, print the cards, print the addresses onto the carriers and attach the cards, insert the carriers into the envelopes and then deliver the job to the post office. On average, about 1,500 cards are processed weekly -- and they are being mailed out via a nonprofit permit. All in all, it takes anywhere from two to three weeks for a member to receive their card -- sometimes longer considering that nonprofit mail bundles are not always handled as expeditiously as first class. Consider these scenarios -- If you renew on a Friday -- photo and data hit the vendor on the following Tuesday -- in the mail by the end of the week -- a two-week arrival time is a good possibility. If you renew on a Monday then your photo and data will not be sent to the vendor until eight days later, the following Tuesday -- given the time it takes for vendor processing and delivery to the post office and an

additional three to five days for delivery by the USPS -- the three week figure makes sense. Needless to say, the membership card system is not fool proof and there have been and will be some unexpected delays along the way. We ask for your patience and understanding – and if you have not received your card after the 3 ½-week mark [from your renewal date], please give us a call toll-free at 877-227-9142, x240.

Also, please check out the guidelines page for the membership card photo – getting it right the first time will reduce the number of cards that go out with the text “photo not available” in place of the photo. Here’s the link - <http://capmembers.com/idcard>. POC: Jim Tynan – jtynan@capnhq.gov