



OFFICE OF THE NATIONAL COMMANDER
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
MAXWELL AIR FORCE BASE, ALABAMA 36112-6332

25 August 2010

MEMORANDUM FOR ALL CAP REGION AND WING COMMANDERS

FROM: CC

SUBJECT: INTERIM CHANGE LETTER – CAPP 211, *Operations Officer Specialty Track*,
Implementation

1. With the tremendous changes in CAP over the past few years, the duties of the Operations Officer have changed. In today's CAP, the Operations Officer is a manager of staff, a coordinator of programs, liaison with other staff agencies and the State Director, developer of policies and procedures necessary to ensure mission safety and accomplishment, and the developer and implementer of operations plans, programs and directives. To address these changes, a new Operations Officer Specialty Track has been released and is posted at http://members.gocivilairpatrol.com/forms_publications_regulations/pamphlets.cfm. It combines former specialty track 210, *Flight Operations Officer*, and specialty track 211, *Operations Officer*.
2. As stated in the overview section of the new CAPP 211, members who have completed specialty track 210 under the old program and who want to earn the new CAPP 211 ratings will have to complete all items in the completely revised specialty track. Members who have completed some of the ratings in old specialty track 211 are grandfathered, but if they want to continue to advance in the specialty track, they must complete the remaining ratings under the new program.
3. The new specialty track checklists will be updated in eServices on Monday, 4 October 2010. In the meantime, any member who earns a rating based on the new criteria will have to track it manually using the checklist provided in CAPP 211 and send HQ CAP/DP a signed copy of the checklist once it is complete. Implementation questions should be addressed to Ms Jennifer Carroll at jcarroll@capnhq.gov.
4. This interim change letter expires on 4 October 2010 when the new specialty track checklists are published in eServices.

A handwritten signature in blue ink that reads "Amy S. Courter".

AMY S. COURTER
Major General, CAP
Commander